

The Ambassador position with Southern Scholarship Foundation is a leadership & mentoring opportunity granted to select students. Ambassadors work under the supervision and direction of their Director of Student Affairs. Within the SSF Community, Ambassadors assist with promoting a family-like & unified environment, which is conducive to the personal growth and development of all residents.

The Ambassador Program is meant to be “by students for students”. As Ambassador, you will plan, implement, and promote a variety of events, activities, & presentations. The responsibilities of being an Ambassador can be challenging at times & calls on the Ambassadors to hone organizational, leadership, & interpersonal skills. The program provides an opportunity to maximize self-development, maturity, fiscal responsibility, public speaking skills, multi-tasking skills, and confidence during the college years. While this is a great experience open to all residents, it is an excellent learning opportunity if you are interested in possibly becoming a House Manager in the future.

## **DESCRIPTION OF DUTIES**

### **Community Development**

- Get to know residents in other houses. It is extremely important to become well acquainted with the House Social Chairs & Race Coordinators during the first month of each semester.
- Enhance and maintain a sense of shared community at SSF by offering social and volunteer opportunities for residents to interact.
- Assist the SSF Office when necessary & according to your availability.

### **Programming**

- Assist with the planning & implementation of SSF-wide functions. Attend these functions, missing only when they interfere with classes.
- Encourage resident participation in SSF & all House events (not just your own house).
- Be a cheerleader for other residents regarding the annual Education for Life 5k fundraiser & Race Week activities.

### **Character**

- Be a positive member of your house & the SSF community.
- Serve as a model of responsible behavior.
- Remain in good standing within SSF & your University.

### **Communication**

- Attend all Ambassador Meetings (1-2x per month).
- Be regularly active on your email & Facebook, responding in a timely manner.
- Be open to others' ideas & opinions.
- Attend mandatory New Member Retreat (Date TBA – in August).
- Participate in Semester Evaluations. Apply for membership renewal as necessary.

**Note:** Upon a successful evaluation, Ambassadors are eligible for a \$120 incentive check at the end of each semester.

## SSF AMBASSADOR APPLICATION



Name: \_\_\_\_\_ House: \_\_\_\_\_  
Cell #: \_\_\_\_\_ E-mail: \_\_\_\_\_ Cum GPA: \_\_\_\_\_  
Major: \_\_\_\_\_ Expected Grad. (ex: Spring13): \_\_\_\_\_  
Class (Ex. Soph, Junior): \_\_\_\_\_ T-Shirt Size: \_\_\_\_\_

**Nametag Information:** If selected as an SSF Ambassador, you may receive an official nametag with your name and hometown. Please provide this information exactly as you would like it to appear.

Name: \_\_\_\_\_ Hometown: \_\_\_\_\_

### Please attach the following:

#### Page One (Resumé acceptable)

- Include: SSF involvement & positions held; University involvement & positions held
- Special talents or skills if applicable (ex. technical/performance abilities, other noted accomplishments)

#### Page Two

- Essay (include all questions)
  - What has been the most meaningful part of your college experience thus far?
  - If you could change/improve one thing at SSF what would it be and why?
  - Describe one person whose leadership abilities you admire the most and why.
  - Why do you want to be an SSF Ambassador?

#### Photo.

- A recent color, photograph (Will not be returned)

#### Recommendation

- Have a current House Manager, Race Coordinator, or Ambassador complete the attached Resident Recommendation Form (page 3).

### Membership Requirements:

1. Maintain a minimum 3.0 cumulative GPA; Maintain good standing with SSF and the University.
2. Attend all SSF Ambassador meetings.
3. Assist with the Education for Life 5k.
4. Work with the Race Coordinators & Social Chairs of the Houses.
5. Participate in Leadership Mentor Sessions with SSF President &/or DSA monthly.
6. Attend mandatory New Member Retreat (Date TBA – in August).
7. Work in SSF Office as needed.
8. Participate in Semester Evaluations. Apply for membership renewal as necessary.

**Note:** Upon a successful evaluation, Ambassadors are eligible for a \$120 incentive check at the end of each semester.

*I understand the above requirements of application to be a Southern Scholarship Foundation Ambassador. If selected, I agree to allow SSF to verify my GPA, full-time status, and University conduct record. I understand that SSF has the right to use my information for recruitment and fundraising purposes.*

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

**Ambassador Applicant Referral Form**  
To be completed by current HM, Ambassador, or  
Social Chair/Race Coordinator

APPLICANT NAME \_\_\_\_\_

COMPLETED BY \_\_\_\_\_

**Please complete each question regarding the Ambassador applicant. Please include any additional comments below each question and/or at the end of the form.**

1. Does the applicant exhibit a positive approach/attitude toward SSF policies?  Yes  No  Somewhat  
**Comments:**
  
2. Is the applicant organized & responsible at a level necessary to be an Ambassador?  Yes  No  Maybe  
**Comments:**
  
3. How does the applicant handle deadlines & due dates?  Well  Alright  Not Well  
**Comments:**
  
4. Does the applicant live cooperatively & respectfully with residents?  Yes  No  Somewhat  
**Comments:**
  
5. Does the applicant attend & participate in house &/or SSF functions?  Yes  No  
**Comments:**
  
6. Does the applicant spend adequate time at the house to know residents well enough to help with personal and/or house issues?  Yes  No  Somewhat  
**Comments:**
  
7. Do you feel the applicant will adequately perform the duties that SSF expects?  Yes  No  
**Comments:**
  
8. Overall evaluation of the applicant.  Excellent  Good  Needs Improvement  Poor  
**Comments:**

*(Please use the back for any further thoughts or comments.)*